

REGULATION ON THE CORPORATE WEBSITE OF JSC “UZAVTOSANOAT”

Chapter 1. General Provisions

- 1.1 The Regulation on the Corporate Website of JSC “Uzavtosanoat” (hereinafter referred to as the “Regulation”) defines the official status of the company’s website www.uzavtosanoat.uz (hereinafter referred to as the “Website”), its structure, the procedure for publishing informational materials on the internet, as well as the rights, responsibilities, and rules of operation for the website administration, including informational and technical support.
- 1.2 The Website is created to inform the public about the activities of JSC “Uzavtosanoat” (hereinafter referred to as the “Company”), its services, news, and statistical data, as well as to enhance the efficiency of interaction with individuals and legal entities by providing electronic services online.
- 1.3 The list of main information sources (sections and subsections of the Website) is determined by the Public Relations and Government Relations Service (hereinafter referred to as the “PR Service”).
- 1.4 The operation of the Website is regulated by applicable legislation, the Company’s Charter, this Regulation, and the Company’s internal rules.
- 1.5 Amendments and additions to this Regulation are made by the Chairman of the Company’s Board upon the proposal of the Head of the PR Service and are approved by the Company’s order.

Chapter 2. Mandatory Information for Publication on the Website

- 2.1 In accordance with the Presidential Decrees of the Republic of Uzbekistan dated June 16, 2021, No. PD-6247, “On Additional Measures to Ensure the Transparency of Activities of State Bodies and Organizations and the Effective Implementation of Public Control,” and dated June 16, 2022, No. PD-154, “On Measures to Enhance the Transparency of Activities of State Bodies and Organizations and the Implementation of its Evaluation System,” as well as the Resolution of the Cabinet of Ministers of the Republic of Uzbekistan dated June 2, 2014, No. 176, “On Further Improvement of the Corporate Governance System in Joint Stock Companies,” the following information must be published on the website:
 - The subject and objectives of the Company’s activities.
 - The Company’s Charter, including amendments and additions, as well as the approved business plans of the Company.
 - Information on the Company’s development strategy.
 - The organizational structure of the Company, including the composition of structural divisions, branches, representative offices, and subsidiary business

entities, along with their contact details (address, phone number, email), and working hours.

- Information about the Company's executives.
- Vacancies, employment conditions, and candidate requirements.
- Information on collegial and advisory bodies established by the Company or its governing bodies (commissions, councils, committees, etc.).
- The register of affiliated persons of the Company.
- The Company's internal documents on corporate governance, including the Corporate Governance Code approved by the general meeting of shareholders (if available).
- Significant facts to be disclosed in accordance with Article 44 of the Law of the Republic of Uzbekistan "On Securities."
- Voting results on decisions of the general meeting of shareholders (within 30 days from the date of the decisions).
- Information about the general meeting of shareholders: date, time, place, and agenda.
- Securities issuance prospectuses, quarterly and annual reports to be disclosed under securities market legislation.
- Information about mass events organized by the Company (meetings, conferences, press conferences, seminars, briefings, round tables, official visits).
- A list of products (works and services) produced by the Company and related information.
- Information on tenders, competitions, and auctions conducted by the Company and its organizations for the supply of goods, performance of works, and provision of services.
- Key indicators characterizing the financial and economic condition of the Company and its development dynamics.
- Results of audit checks of financial and economic activities over the past three years.
- Information on the Company's share buybacks.
- Information on the results of settlements and dividends paid over the past three years, including outstanding amounts and contact details for dividend collection.
- Links to the Website when using informational materials by third parties.
- Information on unused and non-core assets of the Company and its equity enterprises.
- Procurement data, including a list of imported goods with their volume, price, and total cost, as well as measures to optimize procurement.

2.2 Information on the website must be accurate and objectively reflect the activities of the Company.

- 2.3 It is prohibited to publish information on the website that constitutes state secrets, is for official use only, or any other information prohibited for dissemination under the law.

Chapter 3. Website Management Requirements

- 3.1 The website must implement the following functions:
- Information should be categorized into groups with a user-friendly and simple interface.
 - The website interface should provide a clear representation of the information structure and ensure logical and quick navigation between sections and pages.
 - A feedback mechanism for interaction with the Company, including the ability to receive inquiries from legal entities and individuals.
 - Archiving, restoring, and reusing published information.
 - Subscription options for website updates and news in an automated format (e.g., RSS feeds, email).
- 3.2 The use of information posted on the website for basic informational services must be free of charge and unrestricted.
- 3.3 In addition to basic services, the Company may provide additional services through the website on a paid basis in accordance with the procedure established by law.
- 3.4 A person responsible for the formation, publication, and updating of information on the website is appointed by a decision of the Company.
- 3.5 Information on the website must be presented in Uzbek (Latin script), Russian, and English.
- 3.6 The Company must take measures to protect the website from deletion, blocking, distortion, falsification of information, and other forms of unauthorized interference.
- 3.7 Mandatory features for the website:
- Search functionality.
 - A simplified version of the website for mobile devices.
 - Additional accessibility features for people with disabilities (e.g., increased contrast, font enlargement, voice functions).
 - Secure use of the website, especially when handling confidential information or providing paid services.
 - The ability to submit and track citizen inquiries, including email notifications.
 - Tools for gathering public opinion and discussing matters related to the Company's activities (e.g., surveys, blogs, forums).
 - Website traffic monitoring and statistics tools.
 - The ability to report errors on the website.
 - Links to the Company's social media pages.
 - Monitoring of visits and website statistics.

Chapter 4. Website Content Requirements

- 4.1 Information published on the website must be accurate and objectively reflect the activities of the Company.
- 4.2 The publication of materials must be accompanied by their timely translation into the relevant languages and posting on the website.
- 4.3 News related to the Company's activities must be posted on the website on the same day.
- 4.4 Changes and additions to services or products, the launch of new projects, personnel changes, and other new information must be posted on the website within one working day.

Chapter 5. Responsibilities for Information and Technical Support of the Website

- 5.1 The content of the website is supervised by the Public Relations and Government Relations Service.
- 5.2 Technical control, posting of static content, and ensuring the functionality of the website are carried out by the Information Security and IT Development Department of the Company.

Responsibility for providing information rests with the individuals specified in Annexes No. 2 and No. 3 to the Company's order on increasing the level of transparency, updating open data (Open Data), and launching the updated corporate website.

Chapter 6. Final Provisions

- 6.1 The requirements of this Regulation are mandatory for all employees of the Company.
- 6.2 Disciplinary responsibility for the quality, timeliness, and accuracy of the information posted on the website lies with the responsible persons specified in Annexes No. 2 and No. 3 to the Company's order.
- 6.3 Responsible persons are considered to bear disciplinary responsibility in the following cases:
 - Absence of required information on the website.
 - Violation of information update deadlines.
 - Publication of inaccurate information on the website.

Persons responsible for filling out sections of the website of JSC "Uzavtosanoat" and their compliance with the requirements of current legislation.

№	Section of the website	Published information	Frequency of updates	*Responsible employee
About the company				
1.	About the company	General information about the company, main areas of activity, subject and objectives, contact phone numbers, and address details (postal address, email, and others)	Regularly	Z.Shadjalilova
2.	Structure of the executive apparatus	Structure of the company	Regularly	O.Pak

3.	System of the company	Information about the company's system and the organizations within it (branches, representative offices). Organizations in which the company has a share in the authorized capital (address, email, phone, website), as well as information about their operating hours	Regularly	Sh.Bibutova M.Zokhidov
4.	Management	Information about the management (last name, first name, patronymic, biographical data, and contact information, days and hours of reception for individuals and legal entities)	Regularly	O.Pak M.Zokhidov
5.	Important dates	History of the company	Regularly	Z.Shadjalilova
6.	Statistical information and analytics	Statistical information of the company (in the form of charts and tables): <ul style="list-style-type: none"> • Important data on key indicators describing the financial and economic condition of the company and the dynamics of its development. • Analytical comments on the company's activities, as well as information on the effectiveness of the company's performance, including key performance indicators of the executive body 	Quarterly, semi-annually, every 9 months, annually	X.Akilov A.Abdumavlonov O.Pak O.Atabayev
7.	Key indicators	Information about the produced goods and services	Regularly	X.Akilov
8.	Regulatory legal documents	The company's charter and other documents related to the company's activities	Regularly	Sh.Bibutova

9.	Partners		Regularly	A.Abdumavlonov
10.	Career	Information about the company's corporate appeal, employment conditions, and requirements for candidates	Regularly	O.Pak
11.	Vacancies	List of vacant positions in the company	Regularly	O.Pak
12.	Owners	Information about the shareholder	Regularly	Sh.Bibutova
13.	Anti-corruption efforts	Code of ethics, conflict of interest prevention policy, anti-corruption and bribery policy, as well as other necessary information	Regularly	Sh.Zunnunov
14.	Tenders and announcements	Composition of the procurement committee and current tenders	Regularly	A.Rustamov
		Information about procurement, including a full list of import substitution purchases (product name (works, services), volume, unit price, total cost, complete supplier details), and justification for the need to carry out these procurements, as well as measures taken to reduce procurement	Quarterly	
		Information about public procurement, including goods (works, services) that are purchased through direct contracts by those responsible for carrying out public procurement	Quarterly	
		Information about goods (works, services) that are planned to be purchased using the state budget, state target funds, and off-budget funds of budgetary organizations	No later than 6 months before the procurement announcement	
		Information about the composition of procurement committees established within the framework of public procurement and investment projects, as well as for issuing permit documents, including:	Regularly	

		<ul style="list-style-type: none"> Decision on the approval of the procurement committee composition; Data of the procurement committee members (last name, first name, patronymic, place of employment, and position held) 		
15.	Public council	<p>Information about the public council at the company, including:</p> <ul style="list-style-type: none"> Data of the approved members of the public council, as well as their contact details (phone, mail, and email address); Meetings of the public council and the issues discussed on the agenda 	<p>Regularly</p> <p>Quarterly</p>	Z.Shadjalilova
Corporate activities				
16.	List of reports submitted to organizations	Organization name, information, deadline for submission	Regularly	X.Akilov O.Atabayev
17.	Financial indicators	<p>Annual reports</p> <p>Issuer's report, approved by the general meeting</p>	Annually	B. Mirzayev O.Atabayev Sh.Bibutova
18.	Financial reports	Balance sheet and other financial reports	Quarterly, semi-annually, every 9 months, annually	B. Mirzayev O.Atabayev
		Along with the approved annual budget, its execution, including construction, reconstruction, and major repairs of facilities, expenses for the purchase and maintenance of vehicles, as well as other information	Quarterly	O.Atabayev M.Zokhidov
		Information about official vehicles, official residences, and other real estate, as well as	Quarterly	O.Atabayev M.Zokhidov

		unfinished construction projects (excluding materials used in operational search, military, and other special services). According to the data from the cadastre		
		Information about the last names and first names of the members of the supervisory board and executive body (director, chairman of the board, board members) of state-owned enterprises performing the functions of shareholders (participants, owners)	Regularly	Sh.Bibutova O.Pak
19.	List of affiliated persons	List of affiliated persons of the company. Supervisory board. Executive body. (If applicable, the relevance of the information should be indicated)	Regularly	Sh.Bibutova
		Information about the last names and first names of the members of the executive body (director, chairman of the board, board members) and supervisory board of state-owned enterprises performing the functions of shareholders (participants, owners)	Quarterly	Sh.Bibutova
		Information about collegial and advisory bodies (commissions, councils, committees, and others) established by the company or its governing bodies	Regularly	Sh.Bibutova
20.	Auditor's conclusion	Auditor's organization conclusions based on the results of the annual financial and economic activity audit	Annually	R.Kadirov
21.	Information about the declared and paid dividends	Declared and paid dividends for the last three years, including the amount of arrears and other information, as well as contact details of shareholders for receiving dividends	Regularly	O. Atabayev Sh.Bibutova

22.	Criteria for evaluating effectiveness	Key performance indicators (KPI) of the executive body	Quarterly	O.Pak
23.	Voting results on the decision made at the general shareholders' meeting	Decisions of the sole shareholder for the year. Decisions made at the meeting held by ministries/departments that are the founders of the enterprise	Annually	Sh.Bibutova
24.	Audit commission	Candidates for the audit commission	Annually	Sh.Bibutova
25.	Corporate governance code	Results of the corporate governance system evaluation	Regularly	Sh.Bibutova
26.	Application for the issuance of securities	Applications for the issuance of securities and certificates	Regularly	Sh.Bibutova
27.	Information about the general shareholders' meeting	Decisions of the most recent general shareholders' meeting/participants/founders (sole shareholder). Voting results on the decisions made at the general shareholders' meeting	Within 30 days from the date of the decision	Sh.Bibutova
28.	Business plan	Company's business plans for each year	Annually	X.Akilov
		Information on the progress of the business plan	Quarterly, semi-annually, every 9 months, annually	
29.	Information about the company's stock buyback	Information about the company's buyback of its own shares. The total volume of shares to be repurchased, and the share in the authorized capital (AC)	Regularly	Sh.Bibutova
30.	IFRS	IFRS financial statements for the year	Annually	O. Atabayev
31.	Internal audit	Regulation and information about internal audit	Regularly	R.Kadirov
32.	Non-core assets	Non-core assets that are not being used and are idle within the company and in companies in which it has a stake, as well as key information about them	Regularly	Sh.Bibutova

33.	Development strategies	Information on development strategies and the results of programs outlined in the strategy	Quarterly, semi-annually, every 9 months, annually	A.Abdumavlonov
34.	Remuneration levels for managers and supervisory bodies	Remuneration of members of the executive body, supervisory board, and audit committee of the company	Regularly	O. Atabayev
35.	Risks	Financial, operational, legal, and other risks	Regularly	Sh.Zunnunov
36.	Information on declared and paid dividends	Information on declared and paid dividends (distributions), including the amount of outstanding debt, shareholder (participant) contact details for dividend payments, and other relevant information	Regularly	O. Atabayev Sh.Bibutova
37.	Important facts	Information on important events that occurred in the current year	Regularly	Sh.Bibutova Heads of departments
38.	Reports on activities	Reports of government bodies and organizations on their activities (excluding state secrets and information intended for official use)	No later than March 1 of each year	X.Akilov
		Expenses for business trips of officials and hosting foreign guests (purpose of the trip or visit, daily allowances, transportation, and accommodation expenses (excluding state secrets and information intended for official use))	Quarterly	O.Pak O.Atabayev M.Zokhidov
39.	Plans	Approved semi-annual and/or annual work plans of government bodies and organizations (excluding state secrets and information intended for official use)	Every six months and annually	A. Abdumavlonov
40.	Internal documents on corporate governance issues	Internal company documents on corporate governance issues, including the corporate	Regularly	Sh.Bibutova S.Gafarov

		governance code approved by the shareholders' general meeting (if available)		
Localization				
41.	Localization	General information	Regularly	M.Rakhimov
42.	List of unused parts	Lists of unused components by car models, as well as lists of primary and auxiliary materials. Names, contact details, and general information	Regularly	M.Rakhimov
43.	Localization enterprises	Special form for submitting an application to participate in a localization project. (Review of received applications)	Regularly	M.Rakhimov
Press service				
44.	News	All news about the company and relevant enterprises. Information on public events organized by the company (meetings, councils, conferences, press conferences, seminars and briefings, roundtables, official visits), press releases, and other information about current activities	Daily	Z.Shadjalilova
45.	Frequently Asked Questions	Answers to frequently asked questions from the public and business entities (FAQ)	Regularly	Z.Shadjalilova
46.	Contact with the press service	Information about the press service (contact details of responsible staff: email address and phone number)	Regularly	Z.Shadjalilova
47.	Photo and video gallery	Media information about the company and relevant enterprises	Regularly	Z.Shadjalilova
48.	Accreditation	Special form for submitting an accreditation application. (Review of received applications)	Regularly	Z.Shadjalilova
49.	BrandBook	BrandBook and logos	Regularly	Z.Shadjalilova
Interactive services				
50.	Feedback and inquiries	A form for submitting inquiries. (Review of received inquiries.) Contact details of	Regularly	M.Zokhidov

		<p>departments handling inquiries from individuals and legal entities: phone numbers and address details (postal address, email, and others). Information on their working hours, information services, helpline numbers, as well as details on access routes, parking spaces, and public transport numbers.</p> <p>Information on the procedure for accepting applications, complaints, requests for information about the activities of government bodies, business associations, and local executive authorities, as well as other inquiries from individuals and legal entities.</p> <p>Feedback options, the procedure for receiving reports, letters, applications, complaints from individuals and legal entities, requests for information on the activities of government bodies, business associations, and local executive authorities, as well as other forms of inquiries, taking into account the use of electronic digital signatures</p>		
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Note: *In case of dismissal or transfer of the responsible employee to another position, the responsibility is transferred to the employee appointed to their position.

Based on the Decree of the President of the Republic of Uzbekistan dated June 16, 2021, No. DP-6247 "On Additional Measures to Ensure Transparency of the Activities of State Bodies and Organizations, as well as the Effective Implementation of Public Control"

L I S T

Of socially significant data that must be published as open information.

O/n	Type of information, name of categories (parameters).	Resource where the information is published.	Deadline for provision and updating.	Responsible employee for publication
1.	Report of state bodies and organizations on their activities (except for state secrets and information intended for official use).	On the website	No later than March 1 of each year	A.Abdumavlonov
2.	Information about public procurement, including goods (works, services) acquired through direct contracts concluded by persons carrying out public procurement	On the Open Data Portal, on the website	Quarterly	A.Rustamov
3.	Expenses for official trips of officials and for hosting foreign guests (purpose of the official trip or visit, expenses for daily allowances, transportation, and accommodation (except for state secrets and information intended for official use)).	On the Open Data Portal, on the website	Quarterly	O.Pak O.Atabayev M.Zakhidov

4.	Information about goods (works, services) that are planned to be purchased using the state budget, target funds, and off-budget funds of budgetary organizations (at least 6 months before the procurement announcement)	On the website	On a permanent basis	A.Rustamov
5.	Information about the composition of procurement committees established within the framework of public procurement and investment projects, as well as for issuing permit documents, including: <ul style="list-style-type: none"> • Decision on the approval of the procurement committee composition; • Data of the procurement committee members (last name, first name, patronymic, place of employment, and position held). 	On the website	On a permanent basis	A.Rustamov
6.	Information about the last names and first names of executive bodies (director, chairman of the board, board members) and members of supervisory boards of state-owned enterprises with state participation, performing the functions of shareholders (participants, owners)	On the Open Data Portal	Quarterly	Sh.Bibutova O.Pak
7.	Approved annual budget expenditure, including its execution, such as construction, reconstruction, and major	On the Open Data Portal, on the website	Quarterly	O.Atabayev M.Zakhidov

	repairs of facilities, procurement and maintenance of vehicles, as well as other information			
8.	State bodies and organizations, their controlled official vehicles, official residences, and other real estate, as well as information about unfinished construction projects (excluding materials used in operational, military, and other specialized services)	On the Open Data Portal, on the website	Quarterly	Sh.Bibutova
9.	Information about public councils under state bodies and organizations, including: <ul style="list-style-type: none"> • Information about the approved members of the public council, as well as their contact details (phone, mail, and email address); • Meetings of the public council and issues included in the agenda 	On the website	Quarterly	Z.Shadjalilova
10.	Approved semi-annual and/or annual work plans of state bodies and organizations (excluding information related to state secrets and intended for official use)	On the website	Every half-year (every year)	X.Akilov
11.	Information about legal entities and individuals who have received land plots and other property transferred for permanent use within the framework of public-private partnerships	On the website	Quarterly	Sh.Bibutova

12.	Information about joint-stock companies in which the state has a share, transferred to external or trust management by the Cabinet of Ministers, ministries, and departments, as well as about direct foreign investments attracted by the trust manager	On the website	Quarterly	Sh.Bibutova
13.	Information about the names of state institutions within their structure, types of activities, functions, and powers, as well as about the heads of these institutions	On the website	Quarterly	O.Pak Sh.Bibutova

Note: *In case of dismissal or transfer of the responsible employee to another position, the responsibility is transferred to the employee appointed to their position