

Regarding the procedure for publishing and updating socially significant information on information resources in the activities of “O‘zavtosanoat” JSC

In accordance with the Law of the Republic of Uzbekistan “On the Transparency of Activities of State Authorities and Administration” and the Decree of the President of the Republic of Uzbekistan No. PF-6247 “On Additional Measures to Ensure the Transparency of Activities of State Authorities and Organizations, as well as to Effectively Implement Public Oversight,”

O R D E R:

1. Approve the list of socially significant information to be publicly disclosed in the activities of “O‘zavtosanoat” JSC (hereinafter- “List”) in accordance with Appendix 1.

2. Establish the following procedure for posting the information included in the List on the official website, the Open Data Portal, and other information resources:

2.1. Each piece of information to be disclosed must be prepared in the specified format, of high quality, and in full by the responsible structural department and submitted electronically to the Information Service.

2.2. The Head of the Information Security and Information Technology Development Department, G. Xusainov, and the Head of the Public Relations and Interaction with State Authorities Service, Z. Shadjalilova, shall ensure that the submitted information is posted on the official website, the Open Data Portal, and other information resources in the designated format and dimensions.

3. The responsible structural departments must ensure the timely, qualitative, and complete preparation of the information specified in the List for submission to the Information Security and Information Technology Development Department and the Public Relations and Interaction with State Authorities Service. The deadlines for updating (except in cases where the update timing is clearly defined by legal acts) are as follows:

3.1. Regularly updated information – **within one day;**

3.2. Monthly updated information – **by the third day** of the following month;

3.3. Quarterly updated information – **by the fifth day** of the following month after the end of the quarter;

3.4. Semi-annual (every six months) updated information – **by the tenth day** of the month following the end of the six-month period;

3.5. Annually updated information – **by February 15** of the following year;

4. Approve the standard templates for socially significant information related to the activities of “O‘zavtosanoat” JSC in accordance with **Appendices 2-35**.

5. Assign responsibility for maintaining the official website, the Open Data Portal, and other information resources, as well as ensuring compliance with the procedures specified in the legislation regarding the openness of information (including web address, format, size, form, and other requirements), to Z. Shadjalilova, the Head of the Public Relations and Interaction with State Authorities Service.

6. Designate the heads and employees of the structural units responsible for developing the open data specified in the List. They must ensure timely, qualitative, and complete preparation of the information and its submission to the Public Relations and Interaction with State Authorities Service, as stipulated by the legislation.

7. Warn the heads and employees of structural units that failure to provide information on time or providing incorrect information will result in liability as stipulated by law.

8. The Head of the Public Relations and Interaction with State Authorities Service, Z. Shadjalilova, is instructed to:

8.1. Continuously coordinate the openness efforts of “O‘zavtosanoat” JSC.

8.2. Develop proposals for expanding the scope, improving the quality, and ensuring the relevance of publicly disclosed information based on analyses and public opinion studies, and take measures for their implementation.

8.3. Submit timely proposals to the management regarding violations of the procedures for submitting information by responsible structural units.

9. The Head of the Administration and Document Control Department, M. Zoxidov, is instructed to ensure the timely communication of this order to the relevant structural unit heads.

10. Assign responsibility for monitoring the implementation of this decision to the Deputy Chairpersons of the Board.